

# How to Provide 2022 Tax Return Information

## I. For those who filed a 2022 Tax Return: Select one of the options below.

*(Non-Tax Filers please skip to Section II.)*

- a) Use the IRS Data Retrieval Tool
  - Log into the FAFSA at [www.fafsa.gov](http://www.fafsa.gov) and use the IRS Data Retrieval Tool to download your 2022 tax return information directly to the FAFSA.
  
- b) If you filed taxes using an online platform (*Examples: IRS.gov, or Turbo Tax*), you can log into your account to print a copy. *You must sign the copy before you send it to the Financial Aid Office.*
  
- c) If you file taxes using a preparer (*Example: H&R Block*), you can ask your preparer for a copy. *You must sign the copy before you send it to the Financial Aid Office.*
  
- d) Order IRS Tax Return Transcript online or by mail.
  - Go to <https://www.irs.gov/individuals/get-transcript>
  - Scroll down, click the desired option and follow the instructions presented.

Get Transcript Online

Get Transcript By Mail

*Mailed transcripts are sent to the last address on file with the IRS.*

---

## II. For those who did not file a 2022 tax return:

Complete the Verification of Non-Tax Filer form located at:

[www.jscc.edu/forms23](http://www.jscc.edu/forms23)

**USE OF PRIOR-PRIOR YEAR TAX INFORMATION:** Students and parents will report income information from the prior, prior year. So, when you complete the **2024-2025 FAFSA, use your 2022 income tax information!**

For questions, contact the Financial Aid Office at 731-425-2605 or 1-800-355-5722 ext. 52605.